

Getting started

WHAT IS ACCOUNTEDGE PARTNER EDITION?

AccountEdge Partner Edition is a special application that enables you to open MYOB AccountEdge company files on your Windows computer.

Previously, you could open an AccountEdge company file using an equivalent MYOB AccountRight (formerly MYOB Accounting) Windows product, such as MYOB Premier.

FIRSTEDGE IS NOW ACCOUNTEDGE BASIC

In this release of AccountEdge Partner Edition you will be able to open AccountEdge Basic v1 company files. AccountEdge Basic replaces FirstEdge as the base MYOB product for Mac users.

WHY DO WE NEED A SPECIAL EDITION?

The technology underpinning MYOB AccountRight is no longer compatible with the technology behind AccountEdge. So company files created in or upgraded for use with AccountEdge, will no longer be compatible with Windows equivalent programs (for example, AccountRight Plus).

Note that files created in previous AccountEdge versions are still compatible with previous versions of AccountRight. For more information, see ['Company file compatibility' on page 2](#).

To enable accountants to continue to easily work with their client data, MYOB provides the AccountEdge Partner Edition free of charge, to any partner or accountant who requires it.

LIMITATIONS

Some limitations govern the use of AccountEdge Partner Edition.

- You can create new company files using AccountEdge Partner Edition, but you cannot activate the files. New files will need to be activated on a Mac using an AccountEdge serial number.
- ODBC connectivity is not supported.

Australia only

- Payroll processing is disabled, but payroll transactions can be viewed, and reports and forms (such as Payment Summaries) can be printed.
- M-Powered services are not supported.

COMPANY FILE COMPATIBILITY

The table below illustrates the company file compatibility between Mac and Windows products.

AUSTRALIA

Mac	Windows
AccountEdge v8	Premier v18
AccountEdge v9, v9.5, v9.6	AccountRight Premier v19, 19.5, v19.6
AccountEdge v11	AccountEdge Partner Edition v11 or v12. Note: When opening an AccountEdge v11 company file in AccountEdge Partner Edition v12, the file will be upgraded. You can't downgrade the file back to v11.
AccountEdge Basic v1 AccountEdge Pro & Network Edition v12	AccountEdge Partner Edition v12
AccountEdge Basic v2 AccountEdge Pro & Network Edition v13	AccountEdge Partner Edition v13

NEW ZEALAND

Mac	Windows
AccountEdge v8	Premier v18
AccountEdge v9, v9.5	AccountRight Premier v19, 19.5
AccountEdge v11	AccountEdge Partner Edition v11, v12 or v13. Note: When opening an AccountEdge v11 company file in a later Partner Edition (such as v13), the file will be upgraded. You can't downgrade the file.
AccountEdge Basic v1 AccountEdge Pro & Network Edition v12	AccountEdge Partner Edition v12 or v13. Note: When opening an AccountEdge v12 company file in a later Partner Edition (such as v13), the file will be upgraded. You can't downgrade the file.
AccountEdge Basic v2 AccountEdge Pro & Network Edition v13	AccountEdge Partner Edition v13

Installing AccountEdge Partner Edition

DOWNLOAD ACCOUNTEDGE PARTNER EDITION

- 1 Log in to the my.MYOB portal, and go to the **My Products > Download** page:
 - my.myob.com.au
 - my.myob.co.nz
- 2 Find **AccountEdge Partner Edition v13** in the list and click the filename to start the download.
- 3 Save the file to your computer.

INSTALL THE SOFTWARE

- 1 Find and then double-click the installer file to start the installation.
- 2 Follow the on-screen instructions.

Working with AccountEdge company files

Note about publisher information The AccountEdge Partner Edition application is published by MYOB's partner Acclivity. As such, if you use this application on Windows Vista, Windows 7 or Windows 8, and you have turned on User Account Control, Acclivity will appear as the publisher in User Account Control messages.

TO OPEN A COMPANY FILE IN ACCOUNTEDGE PARTNER EDITION

If you want to work with a client's AccountEdge company file, you should request that they email you a backup of their file in .zip format. If they are unsure how to back up their company file, they can refer to AccountEdge help.

- 1 Once you receive the file from your client, save it to a location on your computer, for example the desktop.
- 2 Open AccountEdge Partner Edition.
- 3 Go to the **File** menu and choose **Restore**.
- 4 Locate and select the backup where you saved it.
- 5 Click **Restore**. The file opens in AccountEdge Partner Edition.
- 6 Make changes to the file as you normally would, noting the limitations listed on [page 1](#).

TO SEND A COMPANY FILE BACK TO YOUR CLIENT

Once you have finished working with your client's company file, you need to return it to them so that they can continue to use it. To do this, create a backup file that they can restore.

- 1 With the file open, go to the **File** menu and choose **Backup**.
- 2 Save the backup zip file to a location on your hard drive.

3 Send the backup zip file to your client as you normally would.

Note that the original company file is likely to still exist on your client's computer. So depending on the situation, your client may want to rename their existing company file, before restoring the backup you gave them. This will avoid duplication and potential confusion.

MYOB AccountEdge Partner Edition Software Licence Agreement

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PARTNER SOFTWARE LIMITATION. Additional restrictions govern the use of MYOB AccountEdge Partner Edition Software ("Partner Version"). The Partner Version is only intended to be used for the purposes of viewing the details of AccountEdge company data files ("Company Files") on a Windows PC. You can create company files using the Partner Version, however, you will only have access to files for a period of 30 days from the date of file creation. Thereafter, you will be able to access the Company Files created by you only upon your purchase of the full version of the AccountEdge for Mac Software product licence.

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