myob IMS PAYROLL

Step-by-step instructions on how to create a Google app password:

- 1. Google search "Google Sign in" and click on the first suggestion
- 2. Login with your username and password
- 3. Click Security
- 4. Click App passwords (if you can not see the app password option, please turn on 2-Step Verification)
- 5. Enter your password
- 6. Select the app Other and Enter the IMS as the app name
- 7. Click generate
- 8. The password will generate for you.
- 9. Enter the password in IMS under Tools > SMTP Settings > Password field

Google Account	Q	Search Google Account		
Home				
Personal info				
Data and privacy				
Security			Welcome, Ime	ogen Sceats
People and sharing			Manage your info, privacy and security to mak	ke Google work better for you. Find out more
Payments and subscrip	otions		Privacy &	You have security
(i) About			personalisation	recommendations
			See the data in your Google Account and choose what activity is saved, to personalise your Google experience	Recommended actions found in the Security Check-Up
			Manage your data and privacy	Protect your account
			Privacy suggestions available Take the Privacy Check-Up and choose the settings that are rigit you	ht for
			Review suggestions (2)	
			Looking for something else?	
			Q Search Google Account	>
Privacy Terms Help Abo	ut		⑦ See help options	>

Google Account	Q Search Google Account			
 Home Personal info Data & privacy 		Your account is protected The Security Checkup checked your account and found no r mended actions	ecom-	
Security People & sharing		See details		
Payments & subscription	ons	Recent security activity		
(i) About		Signing in with 2-Step Verification was turned on	10:11 PM	>
		New sign-in on Windows	10:09 PM	>
		New sign-in on Windows	Feb 22	>
		Review security activity (5)		
		Signing in to Google	· · · · · · · · · · · · · · · · · · ·	
		Password	Last changed Feb 22	>
		2-Step Verification	🕑 On	>
Privacy Terms Help Abo	ut	App passwords	None	>

← App passwords

App passwords let you sign in to your Google Account from apps on devices that don't support 2-Step Verification. You'll only need to enter it once so you don't need to remember it. Learn more

You don't have any app passwords.					
Select the app and	device yo	u want to generate	the app passw	vord for.	
Select app	~	Select device	~		
					GENERATE

← App passwords

App passwords let you sign in to your Google Account from apps on devices that don't support 2-Step Verification. You'll only need to enter it once so you don't need to remember it. Learn more

the app password for.	
	GENERATE

Generated app password

Your app password for your device

secu	iresally@g	gmail.con	n	
asswo	rd			

ulrr waqh hrmu fklx

How to use it

Go to the settings for your Google Account in the application or device you are trying to set up. Replace your password with the 16character password shown above. Just like your normal password, this app password grants complete access to your Google Account. You won't need to remember it, so don't write it down or share it with anyone.

DONE

E-mail - SMTP N	Mail Profile v1.24	
SMTP Host		Send Send
Port	25 Requires Secure Connection? (SSL/TLS)	X Close
User Name	Authenticate?	Test Settings
Password	Retain Password?	
Senders E-Mail		с нер
CC E-Mail		🔝 Recipient Report
Show Report	Email Hosted via Office 365?	Show Log